

**TENDER FOR THE SUPPLY OF DESKTOP COMPUTER UNDER MIZORAM STATE AIDS CONTROL SOCIETY,  
MIZORAM**

TENDER REFERENCE	: <b>No. B.14015/7/2026-MSACS/TI</b> Dt. 11.6.2026
DATE OF ISSUING TENDER	: Dt.12.6.2026
STARTING DATE OF BID SUBMISSION	: Dt.16.6.2026
LAST DATE AND TIME FOR SUBMISSION OF TENDER	: Dt.3.7.2026, 12:00 Noon.
TIME AND DATE OF OPENING OF TENDER WITH SAMPLE (IF ASKED FOR)	: Dt.3.7.2026 1:00 PM.
ADDRESS FOR COMMUNICATION	: Office of the Project Director Mizoram State AIDS Control Society MINECO, Khatla, Aizawl - 796001 Mizoram
TENDER FEES (NON-REFUNDABLE)	: Rs. 100/- (Rupees One hundred) only (Non-Refundable) by DD of any Nationalized Bank drawn in favor of Project Director Mizoram State AIDS Control Society MINECO, Khatla Aizawl – 796001, Mizoram payable at Aizawl (to be submitted along with tender)

**MIZORAM STATE AIDS CONTROL SOCIETY  
MIZORAM: AIZAWL**

**NO.B.14015/7/2026-MSACS/TI**

**Dated Aizawl, 11<sup>th</sup> June 2026**

**TENDER NOTICE**

**TENDER FOR THE SUPPLY OF DESKTOP COMPUTER UNDER MIZORAM STATE AIDS CONTROL SOCIETY,  
MIZORAM**

Sealed Tenders are hereby invited on behalf of the Mizoram State AIDS Control Society (MSACS) from reputed and bonafide Manufacturers or Authorized Distributors, Stockists or Agents who have GST registration for **Desktop Computer**, which will be received by the Project Director, MSACS, MINECO, Khatla Aizawl, Mizoram on or before 3<sup>rd</sup> July 2026 **up to 12:00 noon**. Quotations are to be opened at **1:00 PM** on the same day. The Tenderers or their representative may also be present at the time of opening of the Tender, if desired.

The details of tender, list of items with indicative quantity and Tender Documents can be obtained from the Office of Project Director, MSACS, Aizawl and MizoramSACS.org on all working days. All bidders must submit their quotations strictly through the Quotation Box placed at the MSACS office. The Society shall not be liable for any delay.



(Dr. JANE RINSANGI RALTE)

**Project Director**

Mizoram State AIDS Control Society  
Mizoram: Aizawl

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## DESCRIPTIVE, DIRECTIVE AND ABBREVIATIONS

The Project Director, Mizoram State AIDS Control Society, MINECO, Aizawl (hereinafter referred as Tender Inviting Authority/Purchaser unless the context otherwise requires) invites – **TENDER FOR THE SUPPLY OF DESKTOP COMPUTER UNDER MIZORAM STATE AIDS CONTROL SOCIETY, MIZORAM**

1. **Purchaser** : Mizoram State AIDS Control Society (MSACS).
2. **Consignee** : Will be mentioned in the purchase order.
3. **Bidder** : Participants in Tender process for supply of goods.
4. **Supplier** : Successful Bidder to whom contract is awarded.
5. **Language of Bid** : English
6. **List of items** : List of items with indicative quantity, place of supply/ installation is detailed in Annex-III
7. **EMD** : As per amount indicated
8. **Tender Fees** : Rs. 100.00 (Non-Refundable)
9. **Tender System** : In two Envelopes i.e.
  - (a) Technical Bid in Envelope No.1(will include all documents except financial bid) &
  - (b) Financial/Commercial Bid in Envelope No.2.
10. **Validity of rate Contract** : One year from date of awarding contract.
11. **ADDRESS FOR COMMUNICATION** :
 

Office of the Project Director  
 MINECO, Khatla  
 Mizoram State AIDS Control Society  
 Aizawl - 796001  
 Mizoram

## ELIGIBILITY OF BIDDER

### **ELIGIBILITY CRITERIA**

The tenderer must submit the following documents along with the tender. The following self certified/self attested documents should be submitted along with the tender in the Technical Bid. All the documents should be self certified.

- i. Up-to-date Tax Clearance Certificate & Tax payment documents with certificate of TIN for others.
- ii. PAN Card.
- iii. Photocopy of GST Registration Certificate duly attested by a Gazetted Officer, Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
- iv. Photo copy of Scheduled Tribe Certificate duly attested by a Gazetted Officer or Notary (for tribal tenderer). Original certificates should be produced at the time of opening of the tenders/quotations, if demanded.
- v. 100% payment of goods will be done after successful completion of supply.
- vi. The Department reserves the right to reject any quotation based on the inflation of price quoted compared to local market rates.
- vii. MSACS also reserves the right to commute the quantity or increase the quantity of goods regardless of the quantity indicated in the tender documents.
- viii. As prescribed under Rule 49(1)(a)(b)(c)(d) of the Mizoram Public Procurement Rules, 2020, MSACS will have the right to reject any bids or to annul the bidding process and reject all bids.
- ix. All bidding process is subjected to Rule 15 of the Mizoram Public Procurement Rules, 2020.
- x. The required documents only should be submitted with page no. and should be stated in the enclosure respectively: -
  - a. Tender Form as per **Annexure-I**.
  - b. Annual turnover statement for last three years, 2023-24, 2024-25 & 2025-26 certified by the Auditor given in **Annexure-VI**.
  - c. Affidavit on non-judicial stamp paper of Rs. 100/- regarding the firm has not been found guilty of malpractice, misconduct or blacklisted/ debarred either by Health & Family Welfare Department, Government of Mizoram or by any local authority and other State Government(s)/Central Government's organization on the past three years.

### **IMPORTANT NOTE:**

***To submit to this office along with tender fees, EMD on or before sale close of tender: -***

- a) Affidavit on non-judicial stamp paper of Rs.100/- regarding acceptance of Warranty, as per clause.***
- b) Other relevant documents required as per tender terms & conditions.***

## Section – II

### INSTRUCTIONS TO BIDDERS

#### 1. EARNEST MONEY DEPOSIT (EMD)

- a. All tenders must be accompanied with Earnest Money Deposit (EMD) of 5% of the estimated cost only in the form of Demand Draft in original from any Nationalized Bank of India or Postal Saving Certificate duly pledged in favor of Project Director, Mizoram State AIDS Control Society, Aizawl.
- b. The tenders submitted without EMD will be summarily rejected.
- c. Unsuccessful tender's EMD will be discharged/returned within a period of 30 days after award of contract to successful bidder.
- d. Tenderer shall not be entitled for any interest on EMD/ Security Deposit.
- e. The successful tenderer's EMD will be discharged after signing the contract and submitting the security deposit as stipulated.
  - A. **The EMD shall be forfeited if:**
    - i. Tenderer fails to accept the purchase order.
    - ii. If a Tenderer withdraws its tender during the period of bid validity as specified in the Tender.
    - iii. In case of a successful tender, if the tenderer fails to sign the Contract in accordance with terms and conditions or fails to fulfill Clause: 6

#### 2. CLARIFICATION OF BIDDING DOCUMENTS

**A prospective Bidder requiring any clarification of the Bidding Documents may notify the Purchaser in writing, however no such clarification shall be entertained 5 days before the closing date of the tender. Tender inviting authority reserves the right to take decision on nature and extend of amendments required.**

#### 3. AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by an amendment. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bid, the Purchaser may, at its discretion, extend the deadline for the submission of bids.

#### 4. THE TENDER PROCESS

##### 4.1. Schedule Opening of Tender:

The tender cover shall contain the following particulars clearly mentioned on the top:

- 1) Reference number with date of tender notice
- 2) Name of the tender subject
- 3) Date of opening of the tender
- 4) Full name & address with telephone/mobile /e-mail.

4.2. Every envelope and forwarding letter of various parts of the tender shall be addressed to: -  
The Project Director, Mizoram State AIDS Control Society, MINECO, Aizawl – 796001, Mizoram.

**NOTE:** The name of the firm/company along with e-mail id and contact number should be mentioned in the bottom left portion of each envelope.

**4.3. Last Date of Submission of Tender:**

Tender should be submitted on or before last date of submission and should be submitted through **Speed Post/ Registered Post/ Courier Services/hand delivery** only in sealed cover addressed as mentioned under Sub-Clause 4.2 in two envelopes i.e. Technical Bid in Envelop-1 & Financial Bid (Commercial Bid) in Envelope-2 up to 12:00 noon of \_\_\_\_\_

The EMD as required in the tender documents should invariably be submitted before the last date and time of submission of bid. Late tender fee, EMD or others papers delay due post or any other reason will not be condoned.

**4.4. Period of Validity of Tenders:**

The tenders shall remain valid for 120 days after the date of opening.

**4.5. Formats and Signing of Tenders**

i) The tender shall be neatly typed and shall be signed by an authorized signatory (i.e.) on behalf of the Firm. All pages of the Tender, except for un-amended printed literature, shall be initialed by the person or persons signing the Tender.

ii) The Tender shall contain no interlineations, erasures, or overwriting. In order to correct error made by the Firm all corrections shall be done & initiated by the authorized signatory after striking out original words/ figures completely.

**4.6. Sealing and Marking of Tenders:**

The Tender shall have to be sealed and marked as follows:

i) Technical bid in one envelop super-scribed with words **‘A’ Form of Technical Bid - TENDER FOR THE SUPPLY OF DESKTOP COMPUTER UNDER MIZORAM STATE AIDS CONTROL SOCIETY, MIZORAM**

ii) Price bid in one envelope super-scribed with words **‘B’ Form of Financial Bid- Price Bid for TENDER FOR THE SUPPLY OF DESKTOP COMPUTER MIZORAM STATE AIDS CONTROL SOCIETY, MIZORAM”**

All two envelopes (Technical and Price Bids) shall be sealed in a covering envelope super-scribed with words **“TENDER REF. NO. B.14015/7/2026-MSACS/TI** Dated Aizawl, the \_\_\_\_\_.

**4.7. Evaluation of Tenders:**

i) After opening of Envelope-1(**Technical Bid**) on the schedule date, time and venue, the technical expert committee shall examine the contents of the tenders received.

ii) The technical expert committee shall scrutinize the documents mentioned above for its eligibility, validity, applicability, compliance, and substantiation including post qualification criteria stipulated in tender document.

iii) The technical expert committee shall also analyze that there is no collusive or fraudulent practice involved in the entire tendering process amongst all the tenders received.

iv) The technical scrutiny shall be on the basis of submitted substantiation documents and Rules.

v) Any tender during the evaluation process do not meet the tender conditions laid down in the tender document will be declared as not acceptable and such tenders shall not be considered for further evaluation.

vi) Tenders which are in full conformity with tender requirements and conditions shall be declared as Eligible Tender for opening Envelop-2, such tenderer shall be opened later, on a given date, time & venue.

#### **4.8. Opening of Envelope-1 (Technical Bid)**

i) The technical bids shall contain all the documents except the rate which shall be given in financial bid only. A list of documents with EMD, with number of pages shall be given along with the technical bids.

ii) The technical bids shall be opened first. Tenderer is free to attend himself or depute an authorized officer as his representative(s).

#### **4.9 Opening of Envelop No-2 (Financial Bid):**

i) The technical bids shall be opened first and on fulfillment of conditions, the financial bids will be opened for consideration. In case of change in time and date, the changed time and date will be communicated through phone or e-mail.

ii) After completing the entire evaluation process for the responsive bids, it will be entered into a ranking statement in ascending order of the evaluated prices (for example L1, L2, L3...) along with other relevant details, so that a clear picture of their standing as well as comparative financial impact is available at a glance.

**iii) If tender is submitted by any authorized supplier/ dealer/distributor then the product of single manufacture only has to be quoted. If product of multiple manufacturers is quoted then the tender will summarily be rejected. Hence one bidder can submit one bid only and alternative bid will not be accepted.**

iv) In the financial bid price should be quoted as below: - **Basic price + All applicable taxes = Total Final Price of the item.**

Total final Price will only be considered for the evaluation.

v) Only required documents to be produced. If unnecessary documents are submitted, the tender maybe rejected.

vi) A firm shall submit only one bid either individually or as a partner of a joint venture. A firm that submits either individually or as a member of a joint venture, more than one bid will cause all the proposals with the firm's participations to be disqualified.

vii) The bidder shall bear all cost associated with the preparation and submission of its bid, and the purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

viii) **Modification and withdrawal of bids:** - The bidder may modify or withdraw its bid after submission, provided that written notice of the modification, or withdrawal of the bids duly signed by

an authorized representative, is received by the purchaser prior to the deadline prescribed for submission of bids.

The bidder's modification shall be prepared, sealed, marked, and dispatched as follows: -

- a. The bidder shall provide an original and the number of copies specified in the Bid Data Sheet of any modification of its bids, clearly identify as such, in two inner envelopes duly marked "BID MODIFICATION- ORIGINAL" and "BID MODIFICATION-COPIES". The inner envelopes shall be sealed in an outer envelope, which shall duly mark "BID MODIFICATION".
- b. A bidder wishing to withdraw its bid shall notify the Purchaser in writing prior to the deadline prescribed for bid submission. A withdrawal notice shall be received prior to the deadline for submission of bids. The notice of withdrawal shall: -
  - i. be addressed to the Purchaser at the addressed named in the Bid Data Sheet,
  - ii. bear the specific identification of the bidding process (Contact name), the tender title and tender reference number, and the words "BID WITHDRAWAL NOTICE", and
  - iii. be accompanied by a written power of attorney authorizing the signatory of the withdrawal to withdraw the bid.

ix) **OPENING AND EVALUATION OF BIDS:** - The Purchaser will open all bids, including withdrawal notices and modifications, in public, in the presence of Bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. Envelopes marked "WITHDRAWAL" shall be read out and the envelope with corresponding bid shall not be opened but returned to the bidder. Envelopes marked "MODIFICATIONS" shall be read out and opened with the corresponding bid.

x) **Evaluation and Award:**

- a. tender will be evaluated based on technical compliance and lowest quoted price(L1) among technically qualified bidders. (Annexure – A)

xi) **Clarification of Bids:** - During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted, except to correct arithmetic errors identified by the Purchaser in the evaluation of the bids.

xii) **Confidentiality:** - From the time of bid opening to the time of contract award, if any Bidder wishes to contact the Purchaser on any matter related to its bid, it should do so in writing.

xiii) If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of nonconformity.

## 5. AWARD OF CONTRACT

5.1. The Purchaser will award the contract to the successful tenderer whose tender has been determining as lowest evaluated tender.

5.2. The Project Director, Mizoram State AIDS Control Society, reserves the right to increase or decrease the quantity to be purchased and also accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in part or in whole.

## **6. PERFORMANCE SECURITY & CONTRACT AGREEMENT**

5% value of the ordered quantity will have to be deposited as performance security by demand draft in favour of The Project Director, Mizoram State AIDS Control Society, from any Nationalized Bank by the supplier / tenderer within 10 (ten) days from the date of issue of supply order failing which the supply order shall be deemed to be invalid. The security money will be released after completion of full supply within stipulated period.

## **7. SHELF LIFE/DEFECTS LIABILITY PERIOD.**

### **7.1. The shelf life of each item should be as per annexed specifications.**

7.2. The Supplier should submit the written warranty that all goods supplied under the contract are of the most recent or currently manufactured and that they incorporate all recent improvements in the process of manufacturing.

7.3. If any batch of items supplied is found to be not of standard quality after testing at the time of receipt or during shelf-life period of the item, the entire stock should be taken back and replaced by fresh stock at the own cost of supplier / tenderer from the respective institutions.

7.4. The Purchaser shall have the right to make claims for replacement of stock if found not of standard quality. Upon receipt of a written notice from the purchaser, the supplier shall, within the period of 30 days replace the defective stock without cost to the purchaser. The supplier will entail to remove, at his own risk and cost, the defective stock once the replacement Goods have been delivered.

7.5. If after being notified that the defect has been confirmed pursuant to above clause, the Supplier fails to replace the defective Goods within the period of 30 days the purchaser may proceed to take such remedial action as may be necessary, including removal and disposal, at the Supplier's risk and expense and without prejudice to any other rights that the Purchaser may have against the Supplier under the Contract. The Purchaser will also be entitled to claim for storage, in respect of the defective Goods for the period following notification and deduct the sum from payments due to the supplier under this Contract.

## **8. OTHER IMPORTANT INSTRUCTIONS.**

8.1. The tender shall consist of two parts, viz. technical bid and financial bid in sealed cover.

8.2. The prices quoted and accepted will be binding on the tenderer and valid for a period of one year from the date of signing the contract and any increase in price will not be entertained during the contract period.

**8.3. Rates should be quoted in Indian Rupees only for each of the required item separately to delivery point. Tender for supply of item quoted in the bid with conditions like "AT CURRENT MARKET RATES" shall not be accepted. The purchaser shall not be responsible for damages, handling, clearing, transport charges etc. will not be paid.**

8.4. Any enhancement of rate within the validity period of contract will not be considered except for imposition of any levy or increase in existing levy by the Government. Any undue request may lead to cancellation of the order.

8.5. Income Tax / GST will be deducted from the bill at the applicable rate and TDS certificate shall be issued in due course.

8.6. Any default or breach of contract or non execution of supply shall lead to forfeiture of earnest money/ security deposit of successful tenderer beside such action may be considered appropriate by the Mizoram State AIDS Control Society, Aizawl, Mizoram including black listing / de-listing the tenderer for future supply.

8.7. In case of legal dispute, the jurisdiction will be the Guwahati High Court, Aizawl Bench.

8.8. Liaison agent etc. may be entertained in respect of supply of item and receipt of payment.

### **SECTION – III CONDITIONS OF CONTRACT**

**1. In this contract, the following terms shall be interpreted as indicated:**

- a) **“The Purchaser”** is The Project Director, Mizoram State AIDS Control Society, Aizawl, Mizoram.
- b) **“The Bidder”** means the individual or firm supplying the goods and Services under the contract.
- c) **“Days”** means calendar year.
- d) **“CC”** means condition of contract.
- e) **“The Supplier”** means the individual or firm supplying the goods and Services under the contract.
- f) **“The Goods”** means all equipment, machinery, and/ or other materials which the supplier is required to supply to the Purchaser under the contract.
- g) **“Services”** means services ancillary to the supply of the Goods, such as transportation
- h) **“End user”** means the consignees stated in the Schedule of Requirements.
- i) **“The notification of Award”** means the intention of the Purchaser to place the Purchase order on the bidder or to enter in to contract with the bidder.
- j) **“The Contract”** means agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the Parties, including all the attachments and the appendices thereto and all documents incorporated by reference therein.

**2. Delivery Period and Place of Delivery: -**

**The Goods should be delivered within 20 (twenty) days from the date of receipt of supply order to the consignee Penalty @ 1% of the total value shall be charged for every week or part of week of delay beyond stipulated date of supply. However, relaxation will be entertained only in special circumstances (Natural calamities, war or any other situation beyond human control and considered to be forced majeure). Supply order may be issued in phase manner. Items to be delivered to Project Director, Mizoram State AIDS Control SocietyMINECO,Aizawl. Pin 796001.**

**If any batch of items supplied is found to be not of standard quality after testing at the time of receipt or during shelf-life period of the drug, the entire stock should be taken back and replaced by fresh stock at the own cost of supplier/ tenderer from the respective institutions.**

**3. Payment**

Payment to successful tender shall be made on bill basis only after completion of supply of the items as ordered for with submission of following documents

- a) 3 copies of supplier’s invoice
- b) Receipt certificates issued by the consignees.

c) No advance payment shall be made under any circumstances

#### **4. Force Majeure**

The supplier shall not be liable for forfeiture of its performance security, Liquidity damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

For purpose of this clause, "**Force Majeure**" means an event beyond the control of the Supplier, not involving the supplier fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such a condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

#### **5. Resolution of Dispute:**

In the event of any question, dispute, or differences in respect of contract or terms and conditions of the contract or interpretation of the terms and conditions or part of the terms and conditions of the contract aeries, the parties may mutually settle the dispute amicably.

#### **6. Penalties**

If the successful tenderer fails to deposit the required performance security within the time specified or withdraws his tender after acceptance of his tender owing to any other reasons or unable to undertake the contract, his contract will be cancelled and the earnest money deposit / performances security deposit shall stand forfeited by the purchaser.

Violating the tender terms and conditions & non supply / supply which is not as per technical specification will disqualify the firm to participate in the tender for a period of 3 (three) years from the date of issue of letter and his EMD & performance security deposit will be forfeited and no further purchase order will be placed to that firm for that item.

#### **7. Arbitration:**

Governing Language: English language version of the contract shall govern its interpretation.

#### **8. Applicable Laws:**

The contract shall be governed in accordance with the law prevailing in India, Act, Rules Amendments and orders made thereon from time to time.

#### **9. Jurisdiction**

In case of legal dispute, the jurisdiction will be the Guwahati High Court, Aizawl Bench.

#### **10. Saving Clause**

No suits, prosecution or any legal proceedings shall lie against the Project Director, Mizoram State AIDS Control Society, Aizawl, Mizoram, or any person for anything that is done in good faith or intended to be done in pursuance of tender.

#### 11. Notices

For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.

***Purchaser:***

The Project Director,  
Mizoram State Aids Control Society,  
MINECO, Khatla, Aizawl – 796001, Mizoram.

***Supplier:*** To be filled during contract signing.

#### 12. Fraud and corruption

1. If the Purchaser determines that the Supplier has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices, in competing for or in executing the Contract, then the Purchaser may, after giving 7 days notice to the Supplier, terminate the Supplier's employment under the Contract and cancel the contract.

(a) For the purposes of this Sub-Clause:

(i) "Corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;

(ii) "fraudulent practice" is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

(iii) "Collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;

(iv) "Coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

(v) "Obstructive practice" is

(a) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a purchaser investigation into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(b) Notwithstanding the clause above, should any employee of the Supplier be determined to have engaged in corrupt, fraudulent, collusive, coercive, or obstructive practice during the purchase of the Goods, then that employee shall be removed.

**Annexure-I**

**TENDER FORM**

To,  
The Project Director,  
Mizoram State Aids Control Society,  
MINECO, Khatla, Aizawl – 796001, Mizoram.

**Dear Madam/Sir**

Having examined the tender document, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelope No. 2 which is made part of this tender.

We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

In the capacity of \_\_\_\_\_

Duly authorized to sign this bid for and on behalf of \_\_\_\_\_

Signature & stamp of tenderer

**Note:** This form must be signed & stamped in original to be submitted to this office along with Tender fee +2 affidavits on or before sale close of tender.

**Annexure-II****PROFORMA FOR PAST PERFORMANCE STATEMENT  
(For a period of last 3 Years) i.e. 2023-24, 2024-25 & 2025-26**

Sl.No	Name of product	Name & full address of purchaser	Order No & Date Quantity	Date of completion as per contract	Date of actual delivery in respect of Order	Remarks indicating reasons for late delivery if any

**Note: -**

In support of above statement, enclose the copies of supply orders and client's satisfactory certificates.

## Annexure-III

## ITEM WISE PRODUCT SPECIFICATION

Sl.No	Name of Item	Specification	Estimated Cost in Rs.	GST	Total unit price in Rs

## N.B.

1. Quantity may be increased or decreased.
2. Items to be supplied to Project Director, Mizoram State AIDS Control Society, MINECO, Khatla Aizawl. Pin 796001.

**ANNEXURE – IV**

**DECLARATION FORM**

I / We \_\_\_\_\_ having my / our \_\_\_\_\_ office at \_\_\_\_\_ do declare that I / We have carefully read all the terms & conditions of tender of The Project Director, Mizoram State AIDS Control Society, MINECO, Khatla, Aizawl, Mizoram, for the supply of \_\_\_\_\_. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the tender paper Reference no. \_\_\_\_\_.

I/We do hereby declare I/We have not been convicted by any court of Law nor I/We are derecognized/black listed by any State Govt. /Union Territory/ Govt. of India/Govt. organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply. I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or Security Deposit and blacklist me/us for a period of 3 years, if any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license/ authorized distributor/trader license bearing no. \_\_\_\_\_ Valid up to \_\_\_\_\_ I/We \_\_\_\_\_ do hereby declare that I / we will supply the \_\_\_\_\_ as per the terms, conditions & specifications of the tender document.

Signature of the bidder:

Date:

**ANNEXURE – V****TOTAL TURNOVER CERTIFICATE****AFFIDAVIT**

To  
The Project Director,  
Mizoram State Aids Control Society, MINECO,  
Aizawl – 796001, Mizoram.

We hereby certify that **M/s**\_\_\_\_\_ (the name of participant in the tender) who is participating in the **tender for the supply of Desktop Computer** having their office at \_\_\_\_\_ (Address of office) has a sales turnover given as below :-

- |  |      |
|--|------|
| (a) Turnover in the year of 2023-24.   | Rs:- |
| (b) Turnover in the year of 2024-2025. | Rs:- |
| (c) Turnover in the year of 2025-2026. | Rs:- |

The above information is correct and true.

SIGNATURE OF CHARTERED ACCOUNTANT

**NOTE:** The turnover of other than participant will not be accepted.

**ANNEXURE – A**  
*Technical Specification -*

**Technical Specification of Facility based Desktop as approved by NACO:**

Sl No	Specification	Details
1	CPU	Intel® Core™ i5-1300 (and above) Processor with Intel® UHD Graphics 630 (9 MB Intel Smart Cache, up to 4.4 GHz with Intel turbo boost technology, 6 core, 6 threads)
2	Chipset	Intel Q370
3	BUS Architecture	4 PCI (PCI/PCI Express)
4	Memory	8 GB DDR 5 – 2666SD RAM
5	Hard Disk drive	1 TB Hard Disk as secondary SDD
6	SSD Drive	Additional SSD Drive 360 GB as primary drive
7	Monitor	Up to 56 CM (22 inch) or larger LED/TFT Digital Color Monitor, TCO-05 certified, Display input type: 1 VGA, 1 HDMI
8	Keyboard	104 keys
9	Mouse	Optical use with USB interface
10	Bays	3 nos or above
11	Ports	USB 3.0-2, USB 2.0-1,headphone-1, microphone-1, audio in-1, audio out-1, DVI-1, Single link-1, RJ 45-2, Display port-1,2;2 PS/2
12	Cabinet	Small form factor build in device speakers, microphones
13	DVD ROM Drive	8X or better
14	Networking facility	Data link protocol- Ethernet, Fast Ethernet, Gigabit Ethernet, Ethernet controllers- Intel 1219-LM erating System Certificates Features- Remote wakeup, PXE support, Intel Active Management Technology
15	Operating System	Windows 10 Professional 64-bit edition with Media, Documentation and Certificate of Authenticity
16	OS Certificates	Window 10 OS Certificates
17	Power management	Screen blanking, hard disk and system idle mode in power on set up password, power supply SMPS surge protection
18	Pre loaded software	Office 365, latest version of anti-virus with 5 years liscence
19	Environmental standard	Energy stars certified
20	Warranty	3 years on site warranty

**ANNEXTURE-A  
FORM OF TECHNICAL BID**

1. Name of the firm:
2. PAN No.:
3. GST No.:
4. Product Specification:

<b>Sl. No.</b>	<b>Item</b>	<b>Specification</b>
1.		

PROPRIETOR